



EMERGENCY GRANT APPLICATION REQUIRED DOCUMENTATION CHECKLIST

EMERGENCY FUNERAL GRANT EVENT DOCUMENTATION

- ☐ Receipts or invoices for essential funeral expenses (excluding headstone, reception, etc.).
- ☐ Most recent bank statements confirming less than \$40,000 in combined bank balances
- ☐ Death certificate, if available
- ☐ Brief summary of event (relationship to deceased, cause of death, etc.)
- ☐ If applicant or deceased is a domestic partner, a *completed* and *notarized* [Affidavit of Domestic Partnership](#).

EMERGENCY DOMESTIC VIOLENCE GRANT EVENT DOCUMENTATION

- ☐ Documentation confirming registration with local domestic violence shelter (or protective order)
- ☐ Most recent bank statements confirming less than \$40,000 in combined bank balances
- ☐ Brief summary of event leading up to the need for an emergency grant

EMERGENCY MEDICAL TRAVEL GRANT EVENT DOCUMENTATION

- ☐ Estimates or receipts for medical travel (life-flight, etc.)
- ☐ Most recent bank statements confirming less than \$40,000 in combined bank balances
- ☐ Brief summary of event leading up to the need for an emergency grant
- ☐ Completed and signed [Physician's Statement](#). Your physician must fax the completed form to KW Cares.
- ☐ If patient is a domestic partner, a *completed* and *notarized* [Affidavit of Domestic Partnership](#).

EMERGENCY HOUSING DISASTER GRANT EVENT DOCUMENTATION

- ☐ Incident report from emergency service agency, such as fire department, if applicable
- ☐ Most recent bank statements confirming less than \$40,000 in combined bank balances
- ☐ Brief summary of event leading up to the need for an emergency grant
- ☐ Grant applicant must first reach out to their insurance company. KW Cares cannot duplicate assistance provided by another source.